FAQ T640 T440 Conference server

Introduction

The integrated conference server allows you to have spontaneous conferences with internal or external people connecting to this conference room.

How to start conference:

- Dial conference server number. Example: 88
- The system will ask you to enter the conference room number, followed by #.
    - 3 or 4 digit rooms are allowed
    - Hint: when entering 4-digit numbers, the # is not necessary anymore.
- The system will ask you for a PIN code.
    - Enter PIN followed by #
    - Enter # if no PIN is required.

Everyone who dials the same conference room number and the same PIN code will join the conference room.

The user do not need to manage the Conference server via the web-interface, the basic settings are done by the administrator during the installation.

Allowed options:

1. Dial 88, then enter 123# (# is necessary to in order to use 3-digit conference rooms), then enter your PIN
2. Dial 88, then 1234 (After 4th digit, you will directly be prompted to enter your PIN. Entering # is not necessary), then enter your PIN
3. Dial 88, then enter 000# (A random 3-digit conference-room will be generated), then enter your PIN
4. Dial 88, then 0000 (A random 4-digit conference-room will be generated), then enter your PIN
5. Dial 88123 (123 is then directly the conference-room), then enter your PIN
6. Dial 881234 (1234 is then directly the conference-room), then enter your PIN
7. Dial 88000 (A random 3-digit conference-room will be generated), then enter your PIN
8. Dial 880000 (A random 4-digit conference-room will be generated), then enter your PIN

In case a random conference room is generated, you will get an announcement which tell you the real room-number. This room-number can then be used by other participants to join the same conference.

Administrator settings.

The administrator canchange following settings in the System Settings menu:

- Enable/ Disable the conference server
- Change the number of the conference server
- Enable/ Disable access for external callers
- Allow/Disable external callers to start a new conference.